

## Level 3 Certificate in Principles of Human Resource (HR) Practice (QCF)



*This new HR Qualification will equip professionals in recruiting, retaining and supporting staff, and I fully support the IOR in bringing this qualification to the market.*

**James Caan**  
Founder and CEO of investment  
group Hamilton Bradshaw

This professional HR qualification is perfect for:

- ✓ Those currently working in or interested in a career in HR.
- ✓ Anyone seeking accreditation from a recognised HR Institute.
- ✓ Any person with people management responsibilities

How will I be taught?

- ✓ Online sessions with an expert as your tutor.
- ✓ You will undertake some self study online activities in your own time at your own convenience.
- ✓ You will be assessed by 1 assignment per unit with no exam.
- ✓ £1,265 and there are no additional charges.
- ✓ Free individual membership of the Institute of Recruiters is included.

**Click Here to BOOK NOW**

email: [learn@theior.org.uk](mailto:learn@theior.org.uk) • call: 0871 288 2108

Taught by leading HR practitioners and employment lawyers

19+ Loan Available  
Aged 19 or over & a UK citizen

4 Month online qualification

**Certificate in Principles of Human Resource (HR) Practice (QCF)**  
A new practical qualification getting you work-ready.

### Unit Titles

- 1. Introduction to Human Resources Practices**
- 2. Introduction to Employment Legislation**
- 3. Understanding Employee Rights & Obligations**
- 4. Understanding the Management of Employees' Performance**
- 5. Principles of Employee Motivation, Commitment & Engagement**
- 6. Understanding Recruitment & Selection**
- 7. Understanding Onboarding, Induction, Training & Development**

### Is this qualification right for me?

Those taking this qualification may have roles such as HR Administrator, HR Assistant, Branch Manager, Team Leader, Line Manager & In-House Recruiter.

### What qualification will I earn?

Learners gain a Professional HR Qualification. This qualification is internationally recognised and designed for Human Resource Professionals. It is regulated by OfQual, Britain's qualification regulator.

### Salary Range

HR Assistant/Admin | HR Advisor | HR Manager | HR Director | In-House Recruiter  
£20K to £30K | £25K to £35K | £28K to £50K | £50K+ | £25K to £40K

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